



## FEE STRUCTURE 2024

Fees make up most of the College's income, supplemented by per student recurrent grants received from both the State and Commonwealth Governments. Fees are set annually and approved by the College Board to take account of increased costs as well as movements in government funding levels.

The College receives no funding from Government for building works and capital refurbishment programs. Parents are invited to support the Voluntary Building Fund and Scholarship and Bursary Fund, both of which are tax deductible.

### Compulsory Fees

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Brigidine College St Ives has a flat fee structure where most compulsory fees are amalgamated. The Tuition Fee covers all curricular tuition, most resources, excursions, camps, retreats and technology, including the provision of student notebook computers for the duration of their attendance at the College.

Subject-based Resource and Elective Fees are applicable for specific resources or activities - including online subscription access (not on Campion book-list), art packs and TAS uniforms and kits, as applicable.

Textbooks and school uniforms are purchased by families separately as facilitated by the College.

Fee Type	Annual Fee	10 x Monthly Instalments
Tuition Fee	<b>\$22,570</b> for Years 7 – 12	\$2,257 per month (February to November)

**SenralPay** (part of the parent portal) allows families to view the annual Tuition Fee Invoice and set up a customisable instalment plan. Instalments may be spread monthly, fortnightly or weekly, commencing on a date that suits you. A surcharge of 0.8% (incl GST) applies to all fees paid by credit card. Payments from a bank account do not incur a bank fee (unless dishonoured).

### Family Concessions

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Fee Concessions are given for siblings concurrently enrolled at Brigidine College St Ives.

Siblings	Discount	Reduced Annual Fee	10 x Monthly Instalments
Second Student	12.5%	\$19,748.75	\$1,974.88 per month
Third and Subsequent Students	25.0%	\$16,927.50	\$1,692.75 per month

### Cocurricular Activities

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Students are encouraged to participate in the wide range of sporting and other cocurricular activities available at Brigidine or embark upon school tours. These fees are charged to families separately.

### Voluntary Contribution

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Recommended Voluntary Building Fund Contribution: \$800 per family per annum.

## CONDITIONS OF ENROLMENT

These Conditions are to be agreed to by parents or guardians when they accept an offer of a place for a student at the College.

### Financial Obligations

1. We agree to pay the College all fees for tuition, extra subjects, excursions, camps and the supply of goods and services to the student as determined by the College Board and as published from time to time.
2. The College may refuse entry to or terminate the enrolment of a student whose fees are in arrears.
3. All fees are payable by the invoiced due date and **one full term's notice in writing must be given to the Principal before a current student is withdrawn. This notice must be given no later than one week prior to the end of the preceding term. If this notice is not given, we agree to pay one full term's fees.**
4. We understand that no remission of fees, either in whole or in part, will be made if the student is absent due to illness, leave or suspension.
5. We understand that permission must be given by the Principal for any student leave of absence.
6. We authorise the College to incur expenditure on our behalf such as purchases of books, stationery and equipment.
7. We agree that both parents will be jointly and severally responsible for all school fees.

### General Conditions

8. If the student is ill or injured, necessitating urgent hospital and/or medical treatment (for example injections, blood transfusions, surgery) and if we are not readily available to authorise such treatment, we authorise the Principal or in her absence a responsible member of the College staff to give the necessary authority for such treatment and we agree to pay all medical and ambulance expenses incurred on behalf of the student.
9. All students are to support the ethos and to abide by the rules of the College as set out in the appropriate publications such as the Parent Handbook and Student Diary and as published from time to time at the Principal's discretion. The attention of students and parents is particularly drawn to the College's requirements for discipline, home study, attendance and leave.
10. We accept that the College may determine which particular courses and activities are offered and/or provided at any time and which of these courses and activities are compulsory. All students must participate in and/or attend the following activities, as determined by the Principal:
  - (a) Sports Carnivals
  - (b) Year Camps and Retreats
  - (c) College Community events
  - (d) Liturgical events
11. We acknowledge that the Principal may exclude a student if she considers that a mutually beneficial relationship of trust and cooperation between a parent/guardian and the College has broken down.
12. Requests for leave from College activities, including academic and cocurricular programs, and at the end of term and/or late return from breaks are considered only in the most exceptional cases and must be applied for in writing to the Principal.
13. We understand that students must follow conventional standards of dress and appearance in accordance with the expectation of the College community.
14. We accept the College's student management policy contained in the Student Diary and Parent Handbook. We agree to support the administration of the College's discipline policy. In particular, we accept that the Principal may in accordance with College Policy, dismiss the student for breaches of rules or discipline.
15. We acknowledge that the College seeks to maintain an environment that is safe for all students and in which learning can take place. We also acknowledge that to this end the Principal or her nominee may search the student's bag, locker or other possessions when there are reasonable grounds to do so.
16. We understand that the College requires parents to be actively involved in the College through attendance at parent-teacher interviews and parent forums; and encourages participation in courses offered by the College relevant to students' education and assistance to the College in a voluntary capacity from time to time.
17. We understand that the College requires parents to observe College security procedures for the protection of students from direct contact with those outside the College during school hours and that we are only to make contact through the College reception.
18. We acknowledge that the student's personal property is not insured by the College, which does not accept any responsibility for damage or loss.
19. We acknowledge that the College may from time to time collect personal information about parents and students which may be necessary for the College's function or activities. We authorise the College to use and disclose information in such a manner as the Principal may deem appropriate for the purpose of the student's education, health, care, welfare or development.
20. Where relevant, we agree to provide to the College all current Family Court or other court orders relating to us and the student. We note that the College has a Privacy Policy dealing with the confidentiality of such information.
21. We understand that Academic reports will be sent to the address notified by the parents or guardians. When parents are separated or divorced, reports will be sent to both parents on request to the address notified by each parent unless we receive an order of a court or an agreement which provides that reports are to be sent to one parent.
22. We acknowledge that we have fully disclosed any special needs (including but not limited to any medical, physical, learning or psychological needs) which the student has. Where any disclosed special needs change or where any special needs arise, we agree to notify the College immediately. We understand that if we have failed to disclose or not fully disclosed any material matter, either in the application form or subsequently, the College may, if the student is not enrolled, withdraw the offer or, if enrolled, terminate the enrolment without notice.
23. We also agree to complete the student's medical form accurately and provide annual updates on request.
24. We have read and understand the College's Privacy Policy which is accessible on the Brigidine College Website.  
<https://www.brigidine.nsw.edu.au/privacy-policy/>
25. These conditions may be changed by the College by giving not less than two terms' notice.